**CALIFORNIA STATE ASSOCIATION OF PARLIAMENTARIANS**

# Annual Meeting

# October 18 – October 19, 2019

# Biltmore Hotel

 **Laurelwood Road, Santa Clara, CA 95054**

#### Registration - Please Print

*Submit separate form for each person attending meetings and/or workshops*

**Personal Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check *if* Applicable: RP \_\_\_\_ PRP \_\_\_\_ Retired RP \_\_\_\_\_\_\_ Retired PRP \_\_\_\_\_\_

 CSAP: Officer \_\_\_\_\_ Board Member \_\_\_\_ Past Pres.\_\_\_\_\_\_\_

First Timer \_\_\_\_\_\_\_ NAP Rep. \_\_\_\_\_\_\_\_ Provisional \_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Emergency Contact:** Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Membership Status** (check)

CSAP Member: Area: Pacific \_\_\_ Sierra \_\_\_ Southern \_\_\_ Out of State \_\_\_

 MAL \_\_\_\_\_ Unit Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Non CSAP Member:NAP Member \_\_\_

**Deadlines:** **Sept 26** – Early Bird registration postmark.

 **Oct 11** –Cancellation, full-refund of meals and registration fee (through EventBrite)

 (Cancellationsafter this date will be handled manually.)

####   **Oct 15**  - [Online Registration](https://californiaparliamentarians.us14.list-manage.com/track/click?u=0666533edaae54e7d21d345c3&id=850a6b7654&e=77be2f4167) ends.**Meals and Fees:****Student Registration**(must provide proof of student Status)                     $  75 \_\_\_\_\_**Early Bird** - on/before Sep 26, 2019            Member                                                                                               $125 \_\_\_\_\_            Non-Member & Provisional                                                               $135 \_\_\_\_\_**Regular** - after Sep 26, 2019            Member                                                                                               $145 \_\_\_\_\_            Non-Member & Provisional                                                               $155 \_\_\_\_\_**Saturday Only (Saturday sessions + lunch only)**            “Day Only” Member                                                                             $  80 \_\_\_\_\_

#### “Day Only” Non-Member & Provisional   $  90 \_\_\_\_\_

#### **At the door registration:**$195 \_\_\_\_\_Meals only for guests:  Lunch \_\_\_\_ $ 40 - Saturday Banquet \_\_\_\_\_ $65   $  \_\_\_\_\_\_\_Special price for combined guest lunch and dinner \_\_\_\_\_\_\_\_\_\_\_   $ 95  $  \_\_\_\_\_\_\_

**Total $ \_\_\_\_\_\_\_**

**RETURN THIS PAGE WITH THE YOUR COMPLETED REGISTRATION.**

**Saturday Lunch – BUFFET**

**Saturday Banquet [*Please indicate your entrée and dessert choice]***

 **ENTRÉE CHOICES**

\_\_\_\_\_ Beef entree

\_\_\_\_\_ Chicken entree

\_\_\_\_\_ Vegetarian entree

**DESSERT CHOICE**

\_\_\_\_\_ Chocolate

\_\_\_\_\_ Other selection

***Dietary Restrictions:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

**Make Check Payable to:** C.S.A.P. **Mail Registration form and check to:** Maria Trujillo-Tough, Treasurer, 10817 Nestlenook Circle, Mather, CA 95655.

**Questions:** call: Maria at 916.203.3505

**BOOK YOUR ROOM TODAY!**
Room Rates: $129 per night (American Buffet Breakfast Included)

Room Discount deadline:  Friday, October 8, 2019 (5:00 pm PST)

Instructions for room reservations:
Click on the link provided below. Attendees/Guests will be directed to the CSAP 2019 Annual Meeting reservation page. Click on “Select & Go to the Next Step” to start the reservation process. Select the arrival and departure date and confirm dates of stay. Select a room type, click on “Book.” Once you have selected to “Book” you will be brought to the guest information page where you will enter your information and method of payment. This should complete and confirm your reservation.

\*To make reservation via phone, please call the hotel directly at (408) 988-8411 and mention the **Booking ID #36436** to get the special group rate.

Free shuttle service from San Jose Mineta Airport (based on availability)